

Bharuch Dahej Railway Company Limited

Invitation for Expression of Interest (EOI) by NGO's, Societies, Trusts, and Section 8 Companies for CSR Activity Adv. No. 03/2025

Bharuch Dahej Railway Company Limited (BDRCL) is inviting Expression of Interest from eligible and experienced Non-Governmental Organizations (NGOs), Trusts, and Section 8 Companies as per Companies Act 2013, to partner with us for the execution of various Corporate Social Responsibility (CSR) initiatives in line with our commitment to social development and community welfare.

Background:

BDRCL is one of the SPVs created for the development of Railway Infrastructure through Public Private Partnership which was incorporated on 15.11.2006. The Company is operating on the Bharuch-Dahej Railway Line and looking for Agencies, who can undertake CSR activities in the areas along the Bharuch-Dahej Line.

Preferred CSR field/ Scope of Work

BDRCL, since the provisions of CSR became applicable, is spending on improvement of health of community as a prime area in its CSR activities. The Company is looking to expand its CSR to different fields / activities pertaining to the following areas with prime focus on **Girl Child**:

1. Education
2. Sanitation
3. Healthcare
4. Nutrition
5. Solar Panels for Government Schools
6. Environment

SCOPE OF WORK

1. Undertaking CSR activities in the areas of its project located at Bharuch, Samni, Pakhajan, Tham, Dahej and villages falling in between these areas.
2. The agency shall carry out need assessment of the community in the surrounding areas of BDRCL'S operations viz villages falling in between the area located at Bharuch, Samni, Pakhajan, Tham and Dahej. This includes conducting baseline assessment studies, to understand the present ground level situation and identify future needs. The broad scope of work includes survey of beneficiaries, Interim review by collecting qualitative data by using Focused Group Discussion with stake holder and Data collection.
3. The agency will carry out baseline Survey and design schemes as per the activities listed below:
 - a) Improvement in Sanitation facilities
 - b) Promoting education, preferably to girl child; setting up public libraries; skill development
 - c) Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and Water.
 - d) Promoting installation of Solar Panels in Government administered Schools/Colleges in the above-mentioned areas.
 - e) The agency would work in co-ordination with District Administration, Local elected bodies i.e. Sarpanch, Village Committee members etc. as may be required for respective activity.
 - f) The agency has to prepare CSR proposals with financial implications, technical specification etc. after proper market survey. At the time of submission of proposals, agency has to provide basis of estimation of each scheme, technical specifications, etc.

4. Agency has to complete the schemes by the end of the prescribed period and submit an evaluation report on monthly basis or such suitable period as may be decided. Party will be responsible for end-to-end execution of selected schemes / Programmes including implementation activities, progress reporting and corrective measures based on feedback.
5. Agency has to submit feedback; utilization certificate, photographs, video graphs of Scheme wise CSR events.
6. After successful implementation of the project, agency has to submit evaluation report.

Eligibility Criteria:

1. The agency should not be running for profit to any individual or body of individuals and be a registered distinct legal entity under:
 - a. The Central Societies Registration Act 1860 or under corresponding State Act or;
 - b. Indian Trust Act, 1882 (Not for profit) or;
 - c. Charitable Company licensed under section 25 of the Companies Act, 1956 or;
 - d. Autonomous bodies incorporated under a statute of Govt. of India or a State Govt. or;
 - e. A Company incorporated under section 8 of the Companies Act, 2013 or;
 - f. The Charitable Trust Act or Other statutes or;
 - g. Cooperative Societies or; Public Trusts
2. The agency should be registered under NGO Darpan.

3. The agency should have a Minimum of 3 to 5 Years' Experience in Education projects, Sanitation projects and/or Environment related projects falling under the CSR activities under Schedule VII of Companies Act, 2013 and should be similar to the fields mentioned under Clause 3 of Scope of Work.
4. The agency should have experience in management of minimum three (03) multi-sectoral CSR projects i.e. (education, health, skill development, women empowerment and other social sectors as per schedule VII of Companies Act, 2013) and completed during last three financial years prior to this offer.
5. The agency should be registered under Section 12A & 80G of Indian Income Tax Act 1961.
6. The agency should be Registered under CSR-1 with Ministry of Corporate Affairs, Govt. of India.
7. The agency should not be involved in any legal/ criminal litigation/ fraudulent activities and should not have any pending legal matter/dispute in any manner including mismanagement of funds.
8. The agency should not be blacklisted by Central/State Governments in the last 5 years
9. The agency should have a Minimum average annual turnover of Rs. 1 Crore over the last three audited financial years (i.e., 2021-22, 2022- 23 and 2023-24).
10. The agency should be able to produce Proper accounting records and last 3 (three) years audit report and annual reports.

How to Apply:

1. Submit your Expression of Interest (EOI) along with the following documents:
 - A detailed profile of the organization (including mission, vision, and past CSR/project experience).
 - A copy of the registration certificate (NGO, Trust, or Section 8).
 - Copy of certificates u/s 80G & 12A of Income Tax Act,1961

- Copy of Registration under CSR-1
- Proof of Experience certificate for minimum of 3 to 5 years as per s.no. 3 & 4 mentioned above.
- Audited financial reports for the last 3 years.
- Turnover Certificate duly certified by Chartered Accountant as per s.no. 9 mentioned above.
- A project proposal with an outline of the approach for CSR initiatives.
- Details of team members and key staff who will be responsible for the projects.

Last Date to Apply

EOI must be mailed by **02nd May 2025** to: cosec@bdrail.in or sent by Courier/Speed Post to Company Secretary, Bharuch Dahej Railway Company Limited, 39-43, Indra Place, H-Block, Middle Circle, Connaught Place, New Delhi-110001, Subjected as **"EOI for CSR Implementation"**.

Declaration/Undertaking:

We hereby declare that

- We agree to abide by the all terms and condition specified in the EOI and guidelines issued by Govt, of India from time to time.
- All information provided in the EOI is accurate and complete in all respect.
- Our organisation is not blacklisted or debarred by any Govt. funding & partner agency.
- We understand that empanelment does not guarantee work allocation. Further BDRCL, also reserves the right to reject EOI without any reason.
- All the information provided are true to the best of our knowledge & no information is concealed
- We understand that any wilful misstatement/information may lead to disqualification from empanelment. we also understand that in case of any misstatement/information, we may be debarred for future assignment with BDRCL for a period of maximum 3 years from the date of such disqualification.

Selection Process:

The selection process will involve the following steps:

- Shortlisting based on the eligibility criteria and documents submitted.
- Evaluation of project proposals.
- Interview/presentation for shortlisted Agencies.
- Final selection based on capability, alignment with CSR objectives, and long-term impact potential.

For any queries, please write us on this Email: cosec@bdrail.in

We look forward to partnering with organizations dedicated to creating positive change and fostering sustainable development in our communities.